



Abercarn Primary School
 Chapel of Ease
 Abercarn
 Newport
 Gwent
 NP11 5LH
 Tel: 01495 244566
 E-mail: acnpa@caerphilly.gov.uk
 Head Teacher: Mr G. C. Roden



Consent Form for the Recording and Use of Images

Name of Child:	
Class:	

The use of photographs and video at Abercarn Primary School plays an important role in recording the progress the children make. We use these images as part of our school displays and sometimes in other printed publications such as the school newsletter. We will also use them on our school website and social media sites. We may also use these images for school-to-school monitoring or other educational use.

If we use photographs of individual pupils, we will not use the full name of that child in the accompanying text or photo caption.

From time to time, our school may be visited by the media who will take photographs or film footage of a high profile event. Children may appear in these images, which will sometimes be published in local or national newspapers, or on approved websites.

To comply with the General Data Protection Regulation (GDPR 2018), we need your permission before we can photograph or make any recordings of your child. Please complete the table below, then sign and date the form where shown and return the completed form to the school.

This form is valid indefinitely from the date you sign it. It is your responsibility to let us know if you want to change or withdraw your agreement at any time.

Please indicate if you do or do not give permission for photographs <i>and</i> video to be used for the following:		 Photographs	 Videos
 School Publications e.g. newsletters and prospectus	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
 School Website including the parent app	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
 Social Media e.g. Twitter, Facebook, Youtube	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
 External / 3rd Party Organisations e.g. newspapers, radio	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
 School Use e.g. displays, evidence of work, school trips	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
 Tv Studio e.g. YouTube Videos, Broadcast Live Events	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
 School Events e.g. Sports Day and Christmas Concerts <i>(Please note – we will need consent form everybody in t line with our safeguarding/GDPR policy in order for this to happen.)</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please note:

Conditions of use of these photographs are on the back of this form. I have read and understood the conditions of use as stated on the back of this form

Signature	
Name	
Date	

Conditions of School Use:

This form is valid indefinitely from the date you sign it. It is your responsibility to let us know if you want to change or withdraw your agreement at any time.

- We will not re-use any photographs or recordings a year after your child leaves this school. Historic photographs will remain on our school website and social media feeds.
- We, the school, will not use the personal details or full names (which means first name and surname) of any child in a photographic image on video, on our website, in our school prospectus or in any of our printed publications.
- We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
- We may include pictures of pupils and teachers that have been drawn by the pupils.
- We may include work from pupils.
- We may use group or class photographs or footage with very general labels, such as "a Science lesson" or "making Christmas cakes".
- We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately and to ensure the pupils dignity.
- Websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.
- Parents / Carers consent may be recorded on the school's Management Information System and will be retained no longer than is necessary for the purpose the data was obtained for. The paper copy will be retained on school file up to a year after your child leaves this school.
- **As the child's parents/carers, you agree that if you take photographs or video recordings of your child/children which include other pupils, you will use these for personal and family use only and you will not post on any personal social media accounts. You understand that where consent has not been obtained from the other parents for any other use, you would be in breach of GDPR 2018 if you used the recordings for any wider purpose.**

LOCAL VISITS AND PUPIL ALLERGIES

As you will be aware, we often take pupils out on local visits in connection with topic work in the school. Each time the pupils leave the school site, we must ask for your consent. To make the organisation of these trips a little less complicated, I would be grateful if you would sign the consent form on the back of this letter to cover any local visits and inform us of any medical conditions / allergies.

Such visits would **only be on foot** and will have the appropriate staff supervision.

If a contribution is required for a visit, or is residential or requires transportation, you will receive a letter with individual visit details as usual and a separate consent form. We will store the information on our computer system and on class lists (GDPR). Consent will be indefinitely and will only change if you provide written instructions.

Child's name	
Class	

- I give my consent for my child (named above) to be allowed to take part in local school visits (walking).
- I agree to my child taking part in of the local activities.
- I will ensure that my child understands that it is important for his/her safety and for that of the group, that any rules and instructions given by the staff in charge are obeyed.
- I understand that, while the school staff and helpers in charge of the party will take all reasonable care of the children, unless they are negligent, they cannot be held responsible for any loss, damage or injury suffered by my son/daughter.
- If I do not wish my child to take part in a visit or if any medical condition develops or changes from those listed below I will let the school know in writing beforehand.

PLEASE INCLUDE ALL INFORMATION THAT IS CURRENTLY RELEVANT TO YOUR CHILD EVEN IF IT HAS BEEN FORWARDED TO THE SCHOOL ON ANOTHER OCCASION.

	Please tick
a) My child has no illness, allergy or physical disability and does not require any treatment.	<input type="checkbox"/>
b) My child has an illness, allergy or physical disability detailed below and requires the treatment also stated below. A medication form will be completed.	<input type="checkbox"/>
c) My child is not allergic to plasters and can have a plaster applied	<input type="checkbox"/>

I consent to my child attending local visits as explained above and consent to any emergency treatment necessary during the course of the visit should it arise. I agree that my child can receive first aid and emergency treatment at school.

Signed (Parent or Guardian):	
Print Name:	
Date:	
Telephone:	

www.abercarnprimary.com

