

# PTA Minutes

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*"Achieve, Believe, Challenge"*

Below you will find brief minutes of the P.T.A meeting from the 3<sup>rd</sup> November. In future these minutes will be shared on the P.T.A facebook page and any parents can receive them via email.

Any parents wishing to receive future P.T.A minutes by e-mail need to fill in the slip below and return it to Mrs Farmer by December 2<sup>nd</sup>.

Agenda item & Minutes	Action Initials and date to be completed
<p><b>Matters Arising</b>  <b>Welcome new members</b>                      The PTA welcome all help from parents either as committee members or as helpers at events, every help however small is greatly appreciated.                      The P.T.A welcomed Laura Moore, Laura Jeffries, Paul English, Lydia English and Katy Stevenson as new committee members following the meeting.</p>	
<p><b>Update on bank account</b>                      Due to changes in committee members, the bank account is still being updated with new member's details.  <i>Rachel will complete this before Christmas</i></p>	<p>RP before Christmas</p>
<p><b>Update on charity status –</b>                      Due to the amount raised by the P.T.A last year it was agreed that charity status would be beneficial. The constitution was agreed at the AGM and the paperwork is in ready to be sent once the bank account changes have been finalised.  <i>Rachel will complete the paperwork and send out before Christmas</i></p>	<p>RP before Christmas</p>
<p><b>DBS checks –</b>                      All P.T.A members must complete a DBS check and give the details of this to Mrs Farmer. Most P.T.A members have completed this or are underway.  <i>All checks to be completed by January</i></p>	<p>All committee members to complete by January</p>
<p><b>Christmas raffles –</b>                      The P.T.A discussed several options for Christmas raffles including one raffle per concert, one large raffle and a raffle for the children.                      Once ideas have been finalised we will inform parents of when and where tickets can be purchased and what the raffle prizes will entail.                      If any parents wish to donate raffle prizes they will be gratefully accepted.  <i>P.T.A to finalise plans for raffle and inform parents</i></p>	<p>P.T.A to inform parents by 18<sup>th</sup> Nov</p>
<p><b>Carol concert refreshments –</b>                      P.T.A discussed providing refreshments to parents during the carol concert 15<sup>th</sup> December; these would include tea/coffee and mince pies.</p>	

<p><b>Christmas Fayre -</b> The P.T.A discussed the option of running a Christmas Fayre but making it child centred with Christmas activities and games for children to do. Concerns were raised over time left to organise a Fayre. It was decided that time was tight this year, but that P.T.A could work on ideas and ensure the Christmas Fayre is booked in ready for next year.</p>	<p><b>P.T.A to book Christmas Fayre for next year.</b></p>
<p><b>Spring term ideas –</b> Various ideas were shared for events which could be run in the spring or summer including:</p> <ul style="list-style-type: none"> <li>➤ Quiz night – where fish dinner is served</li> <li>➤ Car boot sale and refreshments</li> <li>➤ Table top sale – PTA take a %of each item sold or charge per stall.</li> <li>➤ Car treasure hunt</li> <li>➤ Uniform sale – P.T.A collect uniform clean it and sell it at nearly new price</li> <li>➤ Treasure hunt – Pirates and princesses</li> <li>➤ Easter egg hunt</li> </ul> <p><b>P.T.A will be seeking parent’s thoughts on these suggestions and asking parents to share any other ideas.</b></p>	<p><b>Ideas form attached to be returned to school by January 20th</b></p>
<p><b>Next meeting –</b> Next meeting to be arranged by P.T.A for after Christmas</p>	<p><b>P.T.A to inform parents by 9<sup>th</sup> December</b></p>
<p><b>AOB –</b> <b>School gates</b> P.T.A discussed a concern raised by a parent of purchasing full security gates for the school. Mr Roden has said the school will put some budget money towards this if parents and P.T.A can raise some money towards it. The suggestion was made to use easyfundraising where by parents shop online through easyfundraising via the app or website and the companies we shop with give money back to our easyfundraising account.</p> <p><b>Car Park</b> Concerns were raised about the car park and safety of the children in and around the car park. It was suggested that as representatives of parents the P.T.A raise these concerns with the council and suggest parking bays be painted along with a zebra crossing and yellow box to keep the walkway clear. <b>P.T.A will contact the council to pass on these concerns</b></p> <p><b>P.T.A request forms</b> It was suggested we have a request form for the school to use when they want to ask for funds from the P.T.A to ensure that enough notice is given and funds are available. <b>P.T.A will produce a template to be used.</b></p> <p><b>Abercarn lights fund</b> P.T.A heard about the campaign to raise funds for Abercarn and West end Christmas lights. It was explained that there are 14 lights and a tree to decorate and raise funds for and that to replace figurines for LED versions would cost £500 per figurine. The P.T.A heard how both Cwm Gwyddon and Abercarn Primary school year 6 pupils will be involved on 23<sup>rd</sup> November in lining the streets (a stretch of the high street and west end) with 10p’s.</p>	<p><b>P.T.A to publicise this with parents via text message and facebook by 11<sup>th</sup> Nov</b></p> <p><b>P.T.A to contact council before Christmas</b></p> <p><b>By 21<sup>st</sup> Nov</b></p> <p><b>P.T.A to publicise the campaign on facebook by 11<sup>th</sup> Nov</b></p>

**I wish to receive future P.T.A minutes via email. My email address is:**

